



F.9 (55) REG/SGVU/2020/1055

Date: 08th Oct. 2020

NOTIFICATION

CELEBRATING 9TH ONLINE CONVOCATION FOR PASS-OUT STUDENTS OF SURESH GYAN VIHAR UNIVERSITY, JAIPUR ON 27TH OCTOBER 2020

- I. It is to notify for general information of all pass-out-Graduate Students in 2019-20 and their parents that the 9th Online Convocation Ceremony of the Suresh Gyan Vihar University will be celebrated on 27th October 2020. The **timings** of the **9th Convocation Ceremony** will be from **3.00 PM to 5.00 PM**.
- II. What can be more exhilarating than an announcement that the Chief Guest has kindly consented to grace the Ceremony.
- III. All students concerned, i.e. prospective Degree-recipients of pass-out batches of 2019-20, may download the relevant format from the University website for sending their information in the prescribed format to get their degrees to be received by Post, the **prescribed fee of Rs 1200/1400** (Rs. 1400 in case the degree is to be sent by post) may be deposited by **Cash/DD/Online payment** in the following manner:
- IV. In the **9th Convocation Ceremony**, for the degrees to be received by Post, the **prescribed fee of Rs 1200/1400** (in person / by post, as the case may be) is to be deposited by **Cash/DD/Online payment** in the following manner:
 - (a) The Cash/DD is to be deposited in the Finance Department of the University, which method should be avoided in view of the present threat of COVID-19 pandemic.
 - (b) Bank Demand Draft should be in favor of “**Suresh Gyan Vihar University**” payable at Jaipur. The students should write their details (Name, Enrolment No. with program) on the reverse of the Demand Draft.
 - (c) Online payment can be made by visiting **www.gyanvihar.org** (Best option during Corona times).
- V. The relevant cash receipt (if degree fee deposited offline in university) together with downloaded Application Form duly filled in, should be deposited in the Office of Dy. Registrar (A&L) (Ground Floor-Main Building).

Instructions for candidates [Under Sr. no. 2 of **Suresh Gyan Vihar Convocation Code-2014, as modified in view of the COVID-19 Pandemic**] are quoted below for general **Information** and **Guidance** for the **Candidates**: -

“2. INSTRUCTIONS FOR CANDIDATES:-

- (1) Eligible candidates to obtain the **degrees** must submit the application to the Dy. Registrar’s office on or before **20th Oct. 2020** in the prescribed format together with prescribed **fee (Rs. 1200/1400 as the case may be)** for getting the degree & their willingness to get it by post) after the **Convocation**. No candidate shall be admitted to the **Convocation** except the Gold Medalists and the Ph.D. Scholars) who has not sent his name to the Dy. Registrar within the prescribed time limits. In exceptional cases, the President may permit eligible candidates who have requested to the Registrar for being late.

[Notification – 9th Online Convocation of SGVU]

- (2) Pre-Ceremony rehearsal will be held, one day before the **Convocation date**. All Gold Medalists and the Ph.D. Scholars receiving the degree at the **Convocation** should report for rehearsal. The Uttaria will be delivered to them when they report for rehearsal in the dress prescribed for the Convocation. All other degree awardees shall attend the Convocation online, for which the link will be shared with them.
- (3) All other degree awardees at the **Convocation** will get their degrees at their address by **Registered / Speed Post** on submission of application together with the fees of Rs. 1400/- as dispatch charges.
- (4) Further instructions, to the degree awardees, & others in case they are called physically, shall be issued separately or information may be sent through any communication media to all concerned.
- (5) For further enquiries or assistance, please contact the concerned Heads of Schools / Departments.
- (6) The students are advised to retain the photocopy of DD/Fee receipt together with all documents submitted.

[Bears approval of the **Competent Authority**, SGVU]


[Madhusudan Sharma]
Registrar

Copy to: Team-SGVU [For kind information and necessary action please]

1. All Hon'ble members of the Board of Management & Academic Council
2. The Provost
3. Deans, Directors, Principals, Vice-Principals & HODs
4. Convener, Convocation / Co-Convener, Convocation / Senior Officer (Convocation)
5. The CFAO / Controller of Examination
6. Joint Director DEC/Chief Proctor / Chief Librarian / T & P Cell
7. Dy. Reg. (A&L / A&R /I.O.) /Admissions / Audit & Finance
8. OSD to the President / Sports Officer / Chief Warden, Hostels/ Campus Manager
9. Asstt. Reg. (A&A HR) / SIO / Admission Officer
10. Officer Incharge - University Website– to please place it on an appropriate place of the Website

CC for kind information:

1. Hon'ble President
2. Hon'ble Pro- President (Acad.)

Bcc:

1. PS to Hon'ble Chairperson
2. PS to Hon'ble Chief Mentor


[Madhusudan Sharma]
Registrar